**Linking Review with Planning – Assessment-Reporting – Appraisal**

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|  | **Classroom Planning** | **Assessment** | **Reporting** | **Appraisal** | **Review** |
| Term 1 | Syndicate meetings – Consider learning profiles from previous year  - Identification of priority groups  - Syndicate Action plan  - Classroom planning  Curriculum Mapping Team develop next Term’s maps (Mid & End point  Review information factored in) | Assessment information from previous year used  ‘Check’ Assessments – Running records, Gloss etc. | Analysis of Variance & Annual Report to MoE  Term 1 Goal Setting Conferences | -Individual Target Group Action Plan  -Student Experience of Learning Survey  -Planning & Organisation Checkpoints  -Classroom Observation & post Observation discussion  -Individual and school wide PD goals | \*National Standards results from previous year reviewed – reported to BoT for annual report and to finalise Charter  \*Mid-point & End Point ‘Concept Reviews – Achievement of Curriculum AO’s, LI’s – feed through to next Term Concept |
| Term 2 | Syndicate & Classroom Planning  Curriculum Mapping Team develop next Term’s maps (Mid & End point  Review information factored in) | Mid-year Assessments to inform OTJ’s for mid-year progress reports | Mid-year reports to Parents  Student Led Conferences - Next learning steps | Checkpoints  Review Target Group Achievement & Action Plan | Progress Review of Annual Plans from Charter  \*Mid-point & End-point Concept Reviews |
| Term 3 | Syndicate & Classroom Planning  Curriculum Mapping Team develop next Term’s maps (Mid & End point  Review information factored in) | Review next learning steps with students | National Standards Progress results reported to BoT | Checkpoints  Student experience of learning survey  Classroom observations & post observation discussion  Review Target group Achievement & Action plan  Annual appraisal Interviews & review professional development objectives | Review of National Standards progress results (Reading, Writing, Maths)  Pupil Support Review  Mid-year Budget Review – review resourcing needs for Learning Programmes  \*Mid-point & End-point Concept Reviews |
| Term 4 | Syndicate & Classroom Planning  Curriculum Mapping Team develops over-view for next year- Concept Review information from Terms 1-4 factored in. | End of Year Assessments to inform OTJ’s for end of year reports  Review achievement of learning goals with students | End of Year Reports to parents  Develop learning profiles for next year’s teachers  First draft of Analysis of Variance report  First draft of BoT Annual Report |  | \*Mid-point & End-point Concept Reviews  Review of end of year National Standards results  Review of Charter Annual Plan achievement  Review of appraisal outcomes incl. PD needs.  Begin Charter review |